

TRANSFER ENDORSEMENT APPLICATION FORM (STUDENT & DEPENDENT)

 UPDATED: APRIL 2024
 AASC/UPPA/BR008/2021

STUDENT'S DETAILS (PLEASE WRITE IN CAPITAL LETTER)			
Name of student/ Dependent (as shown in passport) :			
Phone Number:		Siswamail/ Email :	
Nationality:		Passport Number:	
Faculty:		Level of Study:	
Documents Checklist for Student / Dependent			For office Used
1.	ORIGINAL PASSPORT AND COPY OF NEW AND OLD PASSPORT – (2 COPIES) a. All pages of passport - (New) b. Copy of Principal Data Page and Visa Page (For dependent application) c. Detailed page and Visa page of passport only - (Old) - <i>Please ensure your old passport is cancelled from the Embassy. In the event your passport is lost or stolen, a copy of police report is required.</i> d. In good condition. e. Acknowledgement Letter from the Embassy for changing the passport in Malaysia. <i>The following type of passports are not acceptable: Diplomatic, Official, Refugee, Temporary, Emergency passport</i>	<input type="checkbox"/> <input type="checkbox"/>	Passport Expiry Date: Student / Dependent Pass Expiry Date:
2.	REASON FOR TRANSFER ENDORSEMENT <hr style="border: 0; border-top: 1px solid black; margin-top: 5px;"/>		
3.	A PAYMENT RECEIPT: RM50.00 for Visa Processing Fee. (Not refundable) (payable through UM EPAY at epay.um.edu.my)	<input type="checkbox"/>	Total amount paid:
4.	PROOF OF PAYMENT TO EMGS – Application Fee Visa fees - Payable to EMGS Escrow Account 1 Account Number: 514057662341 - MAYBANK	<input type="checkbox"/>	Total amount paid:

Note:

If you are acquiring a new passport in your Home Country, you will need to transfer your student pass sticker from your old passport to the new passport.

If you are due to renew your student pass at the same time as applying for a transfer of endorsement, you are required to fill out the student pass renewal form only. The transfer of endorsement component is incorporated in that form alongside the renewal component.

TRANSFER PASS FEES	
(Starting 01.03.2024)	
COUNTRY	FEE (RM)
CHINA, SOUTH KOREA	84.00
INDONESIA	69.00
USA, JAPAN, SINGAPORE, BRUNEI	54.00
SAUDI ARABIA	71.20
INDIA	104.00
OTHERS	74.00