



UPDATED: APRIL 2024

VISA REFUND FORM

A. APPLICANT'S DETAILS (CAPITAL LETTER)		
Applicant's name:		
Passport Number:		
Email:		
Passport Number:		
Contact Number:		
B. PAYMENT DETAILS		
Amount (RM):		
Receipt Number:		
C. BANK ACCOUNT DETAILS		
Applicant's Name:		
Name of the Bank:		
Applicant's Bank Account Number:		
D. REQUIRED DOCUMENTS CHECKLIST		PLEASE TICK (✓) TO VERIFY
1.A Copy of Passport (Front Page and current student pass)	APPLICANT	STAFF
2. A copy of Payment Receipt		
3. A copy of Bank Statement with your bank account details		
4. Confirmation Email For UM e-VENDOR Registration Register through: vendor.um.edu.my (under individual registration)		
Signature:		
Date:		

E. FOR OFFICE USED ONLY	
<p>APPROVED <input type="checkbox"/></p> <p>NOT APPROVED <input type="checkbox"/></p> <p>E- Procurement Ref. No:</p> <p>Certified by:</p> <p>Date:</p>	<p>Remarks:</p> <p>Reason for Refund:</p> <p>Approved by: (Officer stamp and Signature)</p>